



## Supreme Court Emergent Matter Intake Form

Please note that pursuant to *Rule 2:9-8*, applicants must contact the Supreme Court Clerk’s Office before submitting this form. Applicants should review this form and the *Supreme Court Guidelines for Emergent Matters* prior to calling the Clerk’s Office. Completion of this form does not constitute the filing of a motion or petition for certification. This form is designed to assist the Court with the provision of further instructions and the consideration of temporary relief pending disposition of a motion or petition. **No response may be filed without the Court’s permission.**

### General Information

Person completing this form:		Date form was completed:	
------------------------------	--	--------------------------	--

### Applicant Information

Name of applicant:			
Applicant’s attorney (or “pro se”):			
Telephone:		Fax:	
E-mail:			

### Case Information

Title of case:			
Appellate Division docket #:		Supreme Court docket #:	
Case type (brief description)*:			

(\*e.g., bail, landlord-tenant, foreclosure, family court, etc.)

### Nature of Relief Requested on Emergent Basis

**1. Briefly** describe the emergent relief you requested from the **Appellate Division** and attach a copy of its order or disposition. If that court denied your *Application for Permission to File Emergent Motion*, include a copy of that *Application* and any attachments provided to the Appellate Division, including the trial court or agency order. **No other documents may be submitted** unless requested by the Court. (If the Appellate Division accepted briefs and filed an order, further instructions will be provided.)

**2. Briefly** state the emergent relief you are seeking from the **Supreme Court** (“same as above” if applicable):

**3.** You must simultaneously serve a copy of this form and attachments on all other attorneys/pro se parties and the trial judge or agency. Have you served them all?  Yes or  No.