

Topic:

eCourts – Refiling an Existing Case Table of Contents

Summary:

When refiling an existing case, users can now update the property information, and they will also have the ability to save and retrieve the filing if needed.

This Guide is for:

Filers in Tax court who wish to "refile" an existing case and also wish to save and retrieve the filings from Retrieve Filings on the Home Page.

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Certification
Update Property(s) Information
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Enter Fees
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Retrieval





Certification

3. Click "Ok" within the Submit ReFiling pop up to certify that "except for the property information and assessment year, all other case details are unchanged from the previous year".

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Update Property(s) Information

1. Click the "Modify" link if you wish to modify the values associated with existing property(s).

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udge: PATF	RICK DeALMEIDA	, P.J.T.C.	Case Track: Small	-Single	Family	Case	Status: OPEN	
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 Make desired changes to the data associated to the existing property(s).

Note: Click the 'Modify Property' button to ensure all the modified property data is entered and the pop-up.is closed.

3. Click the "Continue" button to proceed to upload documents.

Judiciary eCourts System - Tax My Account	Home Help Logout
New Jersey Courts	
Modify Property	DUNST & DOUKAS
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* Street Main St Address:	
* Original Assessment * County Board Assessment	
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Exemption 2000.00 Exemption 2000.00	Board Assessment
	\$0.00 nts:\$0.00
Modify Property Cancel	: \$0.00 \$0.00
	8
	Save Continue



Document Upload

 Upload the required and optional documents.

Note: You may .use the Save button to retrieve the filing later.

2. Click Continue to proceed.

Note: A pop up may display as a reminder to serve a copy to the concerned attorney.

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Submission

When you try to submit a pop up appears for you to read the 'Certification to submit the filing' and you may

- 1. Click "Cancel" to cancel the submission or,
- 2. Click "Accept" to submit.

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Counterclaim: NO

Commution

Once you submit you receive a

- 1. Confirmation message
- 2. Transaction ID
- 3. List of documents filed
- 4. Print option to print the confirmation
- 5. Option to view or print the filing
- Transaction Information Transaction ID: TAX20201139 🛛 Received by eCourts on: 03/31/2020 Documents Received: 3 Complaint County Board of Taxation Judgment Proof of Service **Case Information Statement** 6. File a new case

Judiciary eCourts System - Tax

CASE JACKET

Case Caption: geoff Marsh on behalf of Judge Richard Hughes Complex North Wing V Salem

🐼 Your Filing has been successfully submitted. A confirmation has been sent to the email address you provided.

Court Type: TAX

Case Status: OPEN

New Jersey Courts

Case Details Case Number: 000391-2020

eCOURTS HOME eFILING

Case Initiation Date: 03/31/2020

Case Track: Small-Single Family

Confirmation

My Account

Filing Fee: \$50.00

View/Print This Filing

User: 018061975, H. RAVI Firm: HOAGLAND LONGO MORAN DUNST & DOUKAS

View Case Jacket

Home | Help | Logout

Print

Find New Case



Retrieval

 To retrieve the saved filing, click "Retrieve" hyperlink in the Pending Filings section on the Home page and you will be redirected to the Enter Property(s) page.

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