

# Horizon Virtual Desktop Connection Instructions

Horizon is a virtual desktop infrastructure (VDI) that allows a Judiciary user to access a Judiciary standard Windows desktop to work from their own home computer or laptop. Horizon can be used with a Windows 10 PC, Mac, Linux, Android, and iOS devices.

In order to use the environment, you must have an RSA token assigned to you. The RSA token is a two-factor authentication tool that protects Judiciary systems. If you do not have an RSA token, you can request one from your IT manager or your PC coordinator.

**We have limited licensing at this time. Please shut down VDI if you will be away from your desk for more than 30 minutes.**

To use Horizon,

Go to this URL from your browser. <https://vdi.njcourts.gov>

- You will automatically be redirected to the NJ Courts Microsoft login screen.
- Enter your NJ Courts email address.
- At the next login prompt, enter your AD password

Figure 1

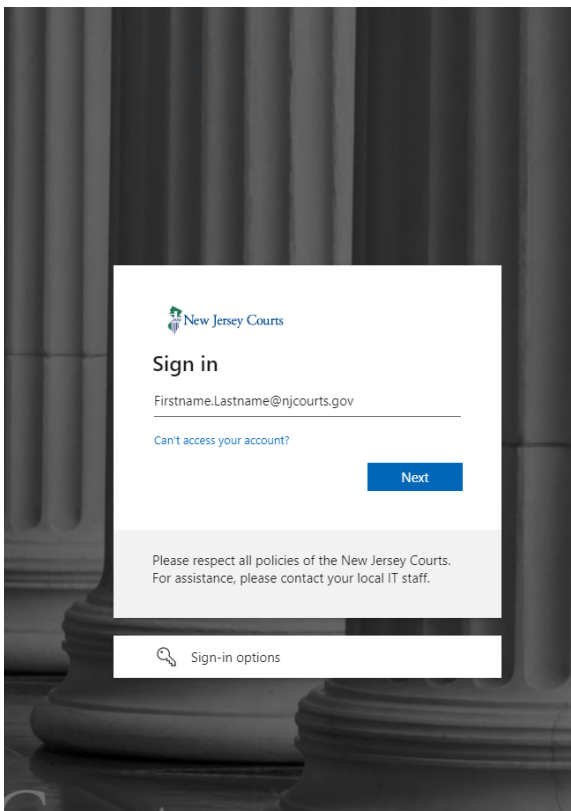
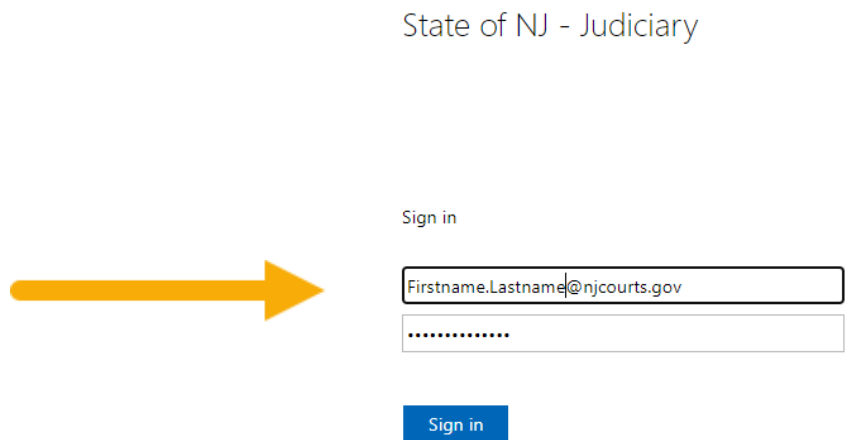


Figure 2



- Enter your user ID and password. Click **Login**

Figure 3

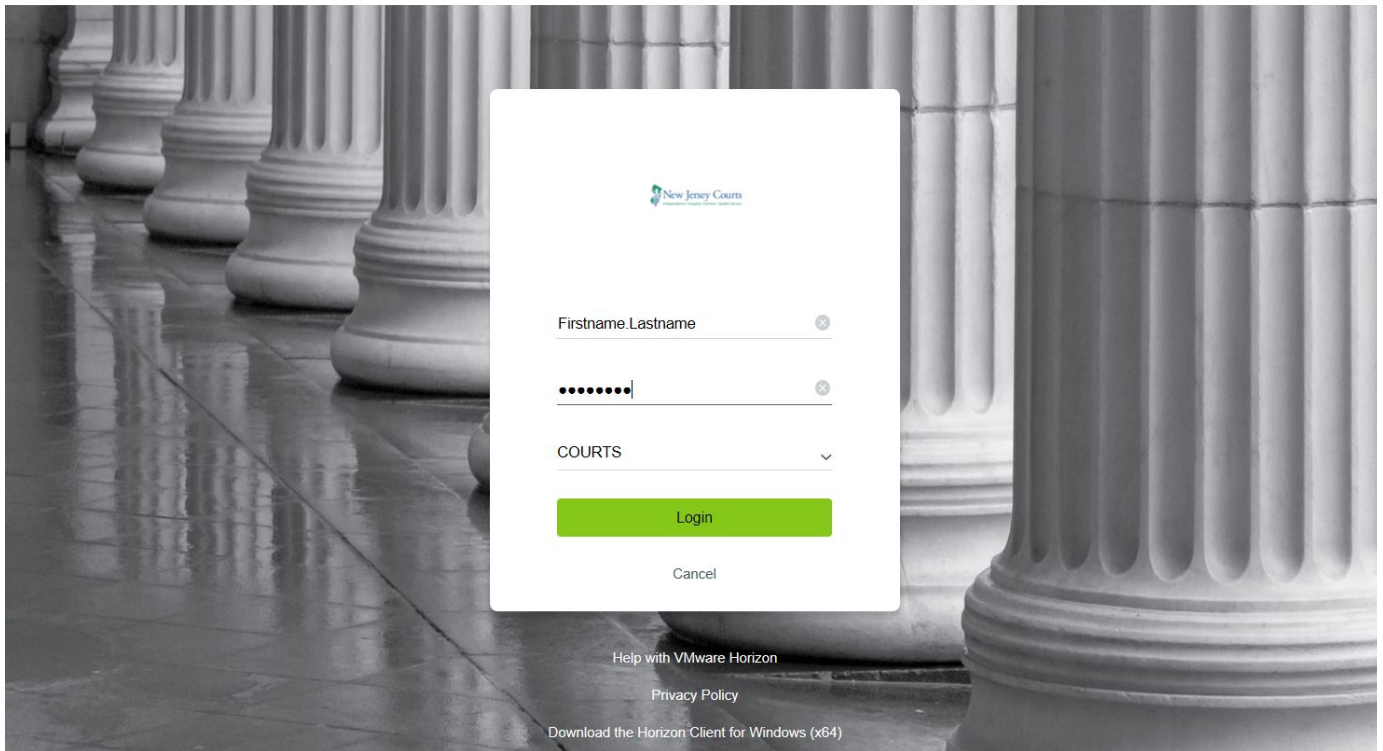


Figure 4

- Click **Horizon ITO Desktop**

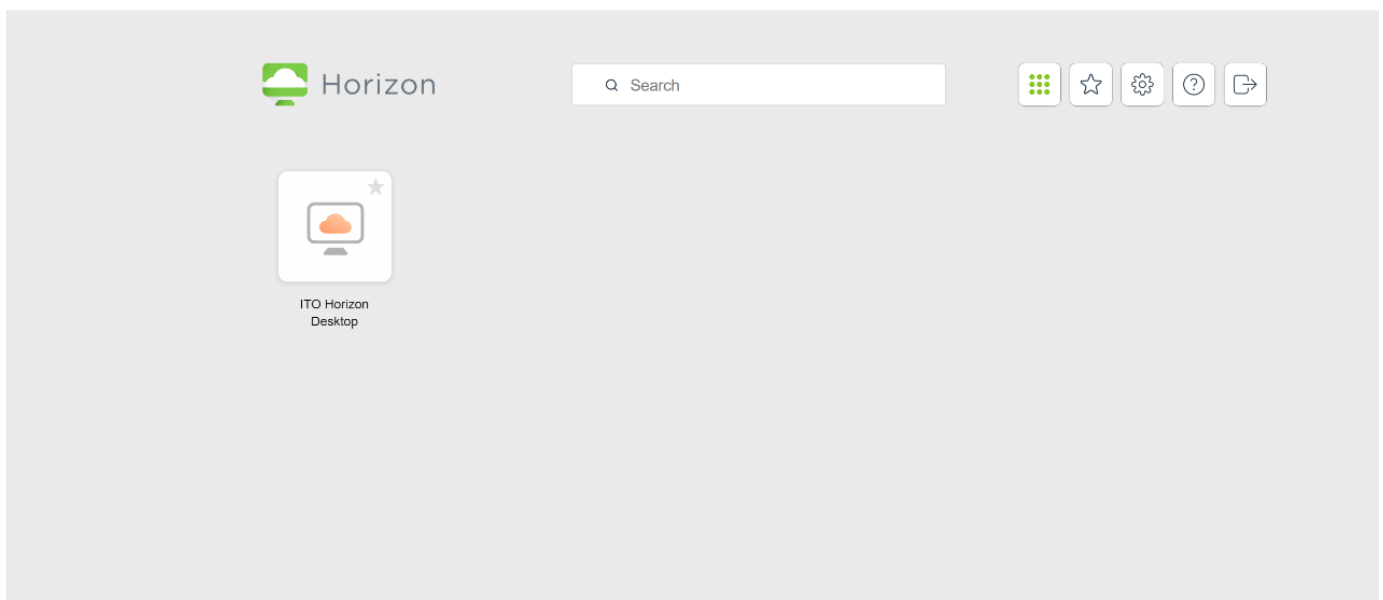


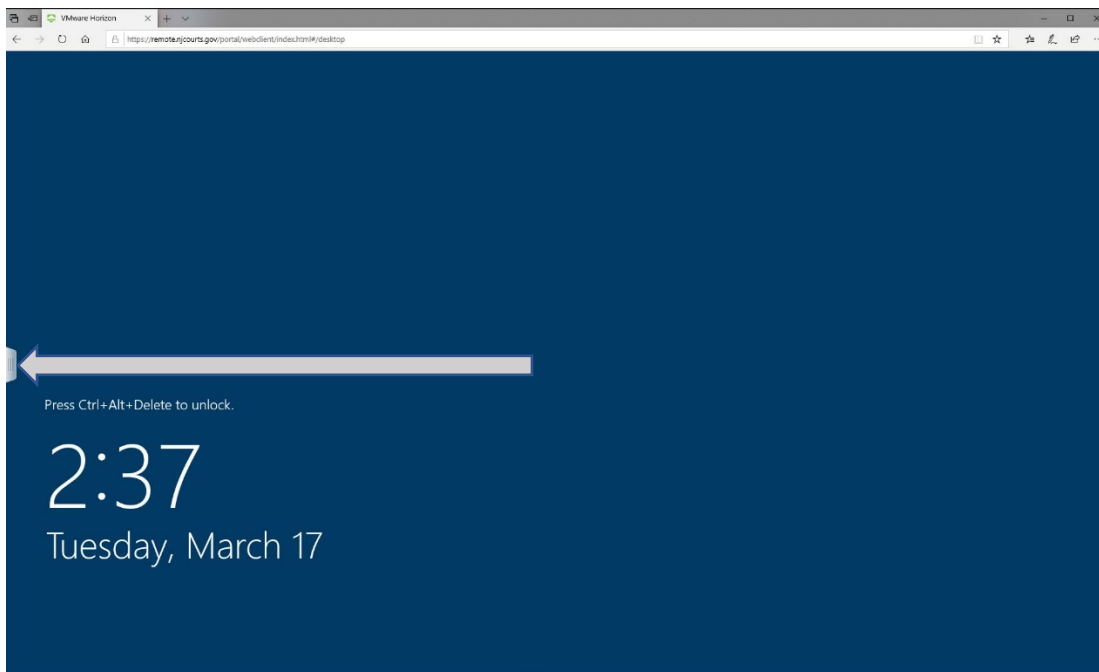
Figure 4

Note: this may not be the screen you will see. If your Desktop is redirected, the actual screen you see on your work desktop or laptop will be presented.

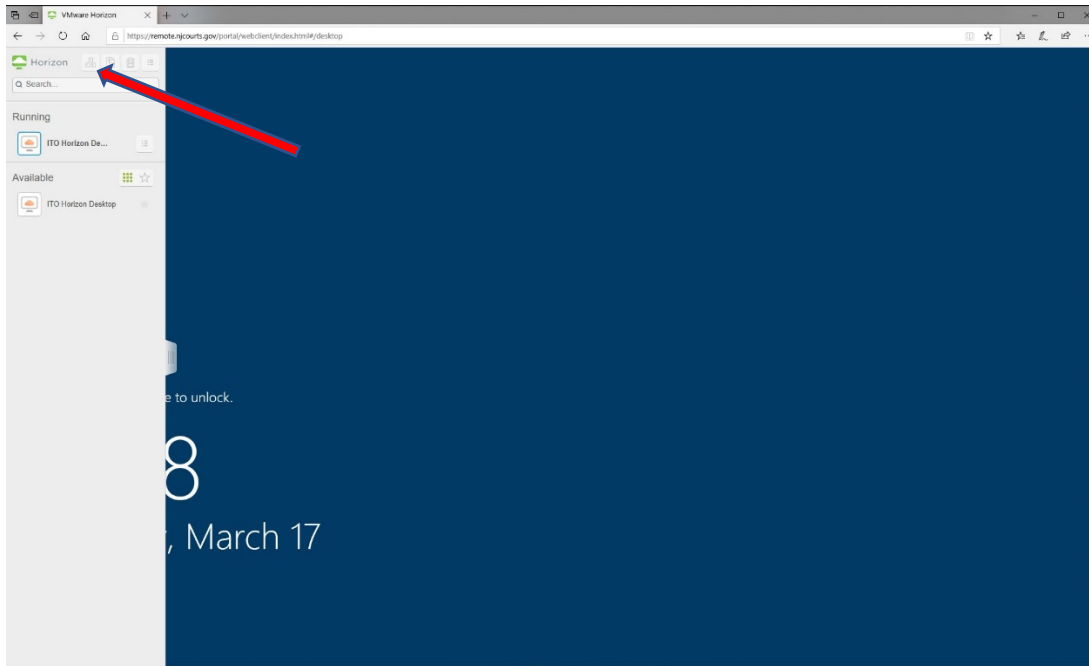


Figure 5

### Lock Screen Ctrl-Alt Delete



If you are inactive for over 15 minutes, in order to log back in you cannot utilize Ctrl-Alt-Delete. Click on the slider on the left.



Once the control panel is open, Click the Ctrl-Alt-Delete soft button. Login page will follow.