

Vacations — Supporting Personnel

Directive #19-70

June 10, 1970

Issued by:

Edward B. McConnell
Administrative Director

The Chief Justice has asked me to remind you that the supporting personnel of the courts are not entitled to be on vacation because the court is in recess or a judge is on vacation. The Assignment Judges have been requested to establish vacation schedules for court personnel, including judges' secretaries and law secretaries, that are consistent with vacations authorized for State employees generally. Arrangements must be made so that whenever a judge is on vacation the office telephone is covered and the mail is regularly attended to.

Your cooperation with the Assignment Judge in carrying out these policies will be appreciated.

EDITOR'S NOTE

This directive was addressed to all judges. The text has been modified to delete there from the reference to county employees, since as of January 1, 1995 all Judiciary employees are on the State payroll.